Tax Accountant – Client Facing

Join the Team That Supports the Next Generation of Doctors: Tax Accountant Role at DPM

Are you ready to kickstart your career in tax while building your own client base? DPM is on the hunt for an enthusiastic Tax Accountant to join our client-facing team and play a key role in shaping the financial futures of medical students and doctors.

This isn't your average tax role. At DPM, you'll be more than just an accountant – you'll be a key player in building long-term relationships with medical professionals at the start of their careers. You'll get to attend university events, interact with future doctors, and present financial advice to help them navigate their journeys. This is a rare opportunity to combine client development, tax expertise, and event networking into one exciting career path.

We've been advising medical professionals for 60 years, so we know how to support your growth with training, study assistance, and ongoing development. If you're looking to dive deeper into tax and build your professional network, we've got your back.

Why you'll love it:

- Mentorship & Development: A leadership team committed to your growth and success, with full support for CA/CPA qualification.
- Flexible Work-Life Balance: Split your time between working from our vibrant office (Castlereagh St) and working from home.
- Work & Play: We offer an exciting social calendar, packed with events where you can meet like-minded professionals.
- Extra Perks: Enjoy an additional 5 days of paid leave every year!
- Career Progression: As part of a collaborative team of 14 Tax Advisors in NSW & VIC, you'll get real-world experience on complex matters while advancing your career.

What you'll be doing:

- Building relationships: Connect with universities, student bodies, and medical societies, and help develop the next generation of clients.
- Engaging in events: Attend and present at student events, sharing financial knowledge that will make a difference in their future careers.
- Managing clients: From Tax Returns to BAS/IAS, you'll take charge of your own client base, offering tailored advice to med students and doctors at the start of their medical career.
- Learning from the Best: Work alongside senior Tax Advisors and Partners on complex cases to sharpen your skills and grow your expertise.

Who are you:

- University Degree: You've completed a degree in Accounting, Commerce, or Business.
- Experience: You've got experience in accounting or professional service (12 months minimum)
- Ready to Grow: You've started (or are eager to start) your CA/CPA journey and have a passion for learning.
- Tech-Savvy: You're comfortable with Xero, Microsoft Word, Outlook, and Excel.
- Communicator: You can confidently speak in front of groups, have excellent communication skills, and thrive in client-facing roles.
- Business Minded: You're excited about building new business opportunities and creating strong, lasting client relationships.

BETTER TOGETHER ALWAYS LEARNING DELIVER WITH INTEGRITY BE YOU

The full position description is available on the next page.

Ready to take the next step?

If you're ready to build an exciting career, meet future doctors, and work in a dynamic, supportive environment, we want to hear from you. Apply now by sending your resume to careers@dpm.com.au.

Don't meet every single requirement? No problem – if you're close, we still want to hear from you! Candidates who impress us will be contacted for an interview.

To be eligible for this role, you must be an Australian Citizen or Permanent Resident or have full working rights

We know it's a busy time in Tax & Accounting — we're ready when you are! Start now or anytime after July.

Tax Business Development Consultant

Division:	Tax & Accounting
Department:	Tax
Manager/ Team Leader:	Client Consultant Lead - Tax
Position description review:	January 2024

Purpose

The Tax Business Development Consultant is responsible for driving DPM's client development program targeting medical students as well as providing a comprehensive quality service to medical graduate clients and actively promote DPM's 'Financial Peace of Mind' Model.

What does success look like for this role?

- The clients' financial peace of mind is at the forefront of all consultation related activities with clients
- Client relationships are maintained via high levels of service and appropriate/timely communication
- Effective strategies are developed and presented to clients considering their needs and best interests
- Clients are referred to other divisional areas of the business where necessary
- Relationships are developed and maintained with relevant stakeholders (universities, student bodies)
- Tax knowledge is frequently kept up to date in accordance with legislative requirements

Responsibilities

Business Development

- Develop/maintain relationships with relevant stakeholders (e.g. Universities, Student Bodies).
- Participate in student events/functions and present on financial topics to medical students.
- Collaborate across DPM to build cross-business and stakeholder relationships
- Promote and market other services of DPM to the graduate client base
- Be an active participant of DPM's medical student business development team.

Client Focus

- Provide comprehensive, high quality and timely service to clients
- Diagnose and assess client issues and concerns

- Investigate and develop effective strategies in line with client needs
- Formulate and present business proposals and presentations
- Review and monitor client relationships
- Ensure client information is accurate and meets expected DPM client record standards

Technical / Operational

- Complete basic complexity Tax Returns, BAS/Installment Activity Statements (IAS)
- Manage Banklink files (data entry, distribution of coding reports and client file management)
- Meet assigned budget/targets

Compliance

- Complete work in accordance with legislative requirements/DPM procedures
- Maintain CPD hours/points and knowledge of T & A tax legislation/compliance obligations

Senior Consultant Support General

- Assist with preparing client scenarios and workflow overflow
- Provide Portfolio Cover to all senior consultants during annual leave periods

General

- Contribute to continuous improvement in client service delivery and process improvements
- Work collaboratively to develop effective referral strategies to other service areas

Qualifications, Skills & Experience

- Completed University with a degree in commerce, accounting or business
- 2 years (minimum) post degree experience in accounting or professional practice (desirable)
- CA/CPA qualifications commenced (desirable)
- An interest in creating new business opportunities
- Demonstrated proficiency in the Microsoft Office Suite i.e. Word, Excel, Outlook & MYOB AE (desirable)
- Excellent oral, written and presentation skills
- Demonstrated ability to develop and maintain strong relationships
- Demonstrated ability to think and plan strategically
- Demonstrated ability to work autonomously whilst building/maintaining relationships in a team environment